

Job description:**Project Engineer**

S&S Paving & Construction, Inc. is a successful heavy civil contractor across Arizona who has a broad range of experience and expertise in paving, streets, concrete flatwork, concrete structures, and earthwork.

Description: Project Engineers support the field Superintendent and Project Manager. They assist with the planning, management, and administration of the project(s) to which they are assigned. The variety of duties requires that the Project Engineer be organized, detail-oriented, and an effective communicator.

Roles and Responsibilities are listed, but not limited to the following:

- Reviews shop drawings, plans, specifications, material requirements and project data through the duration of the project to ensure quality and specification compliance.
- Performs various tasks to evaluate daily production, schedule, and budget projections to accurately track project performance.
- Meets with project management and Superintendent to review production schedule and confirm all materials, equipment and resources are readily available for production to continue schedule and within budget.
- Provides technical input for project work plan and scheduling. Identifying risk elements of production, materials, equipment, or process that could negatively impact the budget or schedule.
- Initiates and manages all Requests for Information (RFIs), as needed by project.
- Reviews quotes, subcontracts & Purchase Orders with project team for correct quantities & scope
- Coordinate subcontractors, services, and material delivery
- Write, manage and track RFI's.
- Maintain control of all project documentation
- Ability to effectively communicate and to self-manage responsibilities.
- Assist Project Managers and Estimators as required with various tasks.
- Will be responsible for material submittals

- Overseeing Job Order Contracts (JOCs) and ensuring they are managed in a professional and efficient manner

Job Type: Full-time

Experience:

- relevant: 1-3 years (Preferred)

Please call at (602) 437-0818 with questions.

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Vision insurance